Atlanta Police Department
Property Control Unit

RELEASING REPOSESSED VEHICLES

1. TITLE (FRONT & BACK)

2. T-16 REPOSESSION ORDER

3. BILL OF SALE

4. AUTHORIZATION LETTER / COMPANY LETTERHEAD
   a. FIRST & LAST NAME OF PERSON PICKING UP VEHICLE
   b. MAKE & MODEL OF VEHICLE
   c. TAG NUMBER
   d. VIN NUMBER

5. HOLD HARMLESS LETTER

6. VALID DRIVER’S LICENSE

*ALL PAPERWORK MUST BE NOTARIZED. PAPERWORK WILL NOT BE ACCEPTED IF IT IS NOT PROPERLY NOTARIZED WITH THE EXCEPTION OF THE ORIGINAL TITLE ONLY.

For vehicle releases, the Property Control Unit is open every day from 8:00 a.m. to 8:00 p.m.

If you have any questions, please contact the Property Control Unit at (404) 546-4330 or stop by our location at the Public Safety Annex 3493 Donald Lee Hollowell Pkwy NW, Atlanta, GA 30331
ATLANTA POLICE DEPARTMENT
Automobile Lienholder Release

Owner\(^1\), ________________, hereby authorizes ________________ to act as agent
in reference to the recovery of the following automobile:

Clearly write the name, make, model and VIN in this section

As the owner, I hold the City of Atlanta its officers and employees harmless from any
and all claims, demands, actions, causes of action, suits, damages, loss and expenses, of
whatsoever kind or nature for or on account of anything that has heretofore occurred, and
particularly for or on account of any and all action that may arise from the recovery of the
above vehicle.

And I now state that the only consideration for my signing this release and
indemnification is the recovery of the above vehicle; that no other promise or agreement
of any kind or nature has been made to or with me by said City or its agents to cause me
to sign this release, and that I fully understand the meaning and intent of this instrument.

WITNESS my hand and seal this ________________ day of ______, 20__.

__________________________________________

__________________________________________

Sworn to and subscribed before me
This ____ day of ________________, 20__. 

__________________________________________

\(^1\) "Owner" or "owners" means the registered owner, the owner as recorded on the title,
lessor, lessee, security interest holders, and all lienholders as shown on the records of
the Department of Revenue (O.C.G.A. § 40-11-1(3)).